

Churt Parish Council
Clerk to the Council
Mrs Dawn Barrow

**Minutes of the meeting of Churt Parish Council
held on Wednesday 20 June 2018
in the Churt Pavilion at 7.30 p.m.**

Present

Churt Councillors: Kevin Lower, Roger Rowe, Gerald Stiff, Adrian Waller, Eunice Burch, Bob Cordell

Surrey County Council: 1
Waverley Borough Council: 0
Clerk to the Council: Dawn Barrow
Members of the Public: 0

18/66 Acting Chairman's welcome

Cllr Lower, as Acting Chairman, welcomed all to the meeting and invited Cllr Harmer to speak. Cllr Harmer mentioned a recent meeting of the Western Villages to discuss possible funds available for works to roads and Rights of Way. He will print off a map of footpaths in Churt when he is next at County Hall

18/67 Apologies for absence

Cllrs Crossley and Petty

18/68 Disclosure of Pecuniary and other Interests

None

18/69 Minutes of the Annual Meeting of 16 May 2018

The Minutes of the Annual Meeting held on 16 May 2018 were **AGREED** by all. **Proposed** by Cllr Burch, **seconded** by Cllr Cordell.

18/70 Report of the Clerk to the Council

- 1) Internal audit took place on 22 May
- 2) Christian (gardener) requested to tidy Churt bank
- 3) PWLB repayment of £2038.74 paid by DD 20 June
- 4) Letter from Historic England re possible adoption of war memorial
- 5) St George flag bought for village hall for £45, ref Minute 16/31.3
- 6) £290 paid by SCC towards new computer from David Harmer's Member's Allocation

Cllr Stiff asked that if Historic England adopt Churt's war memorial would we still have a say in its maintenance? Clerk to keep all updated.

18/71 Committees and Portfolio reports and responsibilities

Portfolio responsibilities - In light of Cllr Gay's resignation the Council needs a new Chair of the Recreation Ground Committee. Cllr Waller happy to become Chair.. **Proposed** by Cllr Lower, **seconded** by Cllr Rowe, **all in favour**.
Cllr Rowe invited to join the planning subcommittee.

18/71.1 Community and Environment

18/71.1.1 Crime and Disorder

A few small local burglaries and reports that travellers are on the move locally.

18/71.1.2 Village centre portfolio

Kai has asked for a donation towards a new bin. The old one which belonged to Waverley went 'missing' whilst works were being carried out to the shop. Kai has provisional agreement from the neighbour to allow him to put a bin on their land. Waverley has funds for 30 replacement bins per year. Cllr Cordell to revert to Kai and suggest he sorts matters directly with Waverley and speak to his contractor .

18/71.2 Roads and Transport

18/71.2.1 Parking in village centre

Paint marks have appeared on the pavement outside the shops presumably for the new parking signs although next parking meeting not until 29 June.

18/72 Financial Matters

18/72.1 Payments for authorisation - May 2018

Proposed by Cllr Waller, **seconded** by Cllr Burch and **AGREED** by all

Appendix 2 - Payments for May 2018 - circulated

18/72.2 Budget Update and Income report - May 2018

Noted. Clerk mentioned internal auditor's wish to see the hypothetical room hire and any VAT repayment to RGT included in £20,000 grant from Churt PC

Appendix 3 - Expenditure v Budget - circulated

18/72.3 Review, agreement and acceptance of Sections 1 and 2 of annual return 2017/2018

Proposed by Cllr Cordell, **seconded** by Cllr Rowe and **agreed** by all

18/72.4 Proposal to reappoint Maxwells as internal auditor for 2018/19

Agreed by all.

18/73 Planning

18/73.1 -To note and comment on current planning applications:

WA/2018/0772 Land opposite Crabtree Lane, Churt - permission granted for 4 replacement stables together with 10 conditions for managing the site.

WA/2018/0793 Chinton Lodge, Star Hill, Churt - no objection

WA/2018/0844 Hopton Cottage, Jumps Road, Churt - no objection

Recent applications:

WA/2018/0165 61 Parkhurst Fields, Churt - letter of objection sent 19 April - Pending

WA/2018/0687 Southdown House, Hale House Lane, Churt - Pending

18/74 Website update (AW/Clerk)

Cllr Waller working with Vicki Kirk to iron out remaining teething problems. Cookie and privacy policies added to site. Banner hung on pavilion at fete advertising the new website.

18/75 Churt Heritage - licence update (Clerk)

The licence agreement was signed off at the meeting of CH on 25 May. Cllr Stiff opposed the grant of the licence.

18/76 Emergency Plan Update (GS)

Cllr Lower thanked Cllr Stiff for all his work updating the Emergency Plan. It was noted that in any real emergency the public will phone the emergency services. Cllr Rowe asked who would decide if an event was an emergency? Cllr Harmer mentioned there was an organisation comprising the local Council, Police etc who will declare an emergency. Parish Council need to be aware of who the vulnerable people are.

18/77 Adoption of Standing Orders (no change), Financial Regulations (no change) and all risk assessments for 2018/19.

All in agreement.

18/78 Co-option of new councillor

Lisa Martin (nee Buchanan) has expressed an interest in becoming a councillor. Locally based and grew up in Churt. Degrees in town planning. Requested to send through short CV. Invited to June's meeting but unable to attend as in USA.

18/79 Defibrillator

Clerk to speak to Chairman of village hall as defib hung on their building and in case of any breakdown someone from VHC should be contacted.

18/80 Proposal to forward amended IT policy by GS to Came and Co for sanction.

Cllr Lower thanked Cllr Stiff for his input ref. rewording of IT policy. Clerk to forward to Came and Co.

Other matters:

Cllr Stiff requested the Clerk to write to owner of The Acorns asking them to cut back their cypresses which is overhanging the footpath between Parkhurst Fields and Hale House Lane.

There being no other business the meeting of the Churt Parish Council closed at 8.35pm. There then followed a meeting of the Churt Recreation Ground Trust (See separate Minutes).

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Signed:

Date:

Chairman

The next meetings of the Churt Parish Council and Churt Recreation Ground Trust will be held on **Wednesday 11 July 2018 at 7.30pm in the pavilion.**