

Churt Parish Council
Clerk to the Council
Mrs Dawn Barrow

**Minutes of the Annual Meeting of Churt Parish Council
held on 16 May 2018
in the Churt Pavilion at 7.30 p.m.**

Present

Churt Councillors: David Crossley, David Gay, John Petty, Roger Rowe, Gerald Stiff,
Adrian Waller, Kevin Lower, Eunice Burch, Bob Cordell

Surrey County Council: 1
Waverley Borough Council: 0
Clerk to the Council: Dawn Barrow
Members of the Public: 0

18/51 Chairman's Welcome

Cllr Crossley welcomed all to the meeting and invited Cllr Harmer to speak.

Monies available for highways and byways very complicated.

Not clear yet what the monies for Member's Highways Allocation can be used for. Rules will be defined by end of May but can be used on roads and rights of way.

Re: Horizon priorities, Tilford east bridge works will dictate timing (assumed early July)

- 1) Elstead to Farnham
- 2) Hindhead traffic lights to Tilford Road/Churt Road junction.

Potholes two and a half times the annual average for the time of year. Kier deemed good contractors mending what they can.

4 bids in for Member's Allocation, CCC and WI turned down, monies for capital costs for items not already purchased.

OFSTED to publish report regarding adequacy of Children's Services. SCC agree with findings.

New director of Children's Services brought in from Essex. Report likely to get media attention.

18/52 Election of Chairman and signing of Acceptance of Office

Cllr Crossley proposed by Cllr Petty, seconded by Cllr Lower, no other nominations, 8 for, 1 against. Cllr Crossley was duly elected as Chairman.

18/53 Election of Vice Chairman and signing of Acceptance of Office

Cllr Lower was proposed by Cllr Crossley, seconded by Cllr Gay, all in favour, Cllr Lower was duly elected as vice chairman.

18/54 Apologies for absence

None

18/55 Disclosure of Pecuniary and other Interests

None

18/56 Minutes of the Meeting of 11 April 2018

The Minutes of the Meeting held on 11 April 2018 were **AGREED** by all. **Proposed** by Cllr Petty, **seconded** by Cllr Gay.

18/57 Report of the Clerk to the Council

- 1) Clerk attended meeting of local Surrey clerks at Farnham TC on 20 April

- 2) Holly cut back from around trees on Redhearn Green
- 3) New computer for Clerk to comply with GDPR requirements
- 4) Internal audit set for 22 May, audited accounts to external auditor by 25 June

18/58 Committees and Portfolio reports

18/58.1 Community and Environment

18/58.1.1 Crime and Disorder

Some thefts from sheds and garages. Boards have been stolen from Frensham sailing club. Graffiti to back of pavilion and Churt Club.

18/58.1.2 Village centre portfolio

Clerk to ask Christian (gardener) to tidy Churt bank, despite it being owned by SCC.

18/58.2 Roads and Transport

18/58.2.1 Parking in village centre

Kai (Churt News) raised issue at Annual Assembly re change to time limit of parking outside shops. 1 hour limit amended to 2 hour limit. Cllr Harmer has spoken to SCC. There were 4 objections to the 1 hour limit incl. Garden machinery shop, Pipasha and logistics company. There is an exemption for loading/unloading. Gary in Garden Machinery shop needs to apply for resident's permit allowing him to park at the front as he is the only resident with no off street parking. Churt PC put in an objection to the change, now moved back to original 1 hour limit.

29 June - next parking meeting to be held at Waverley Council chambers.

18/59 Financial Matters

18/59.1 Payments for authorisation - April 2018

Proposed by Cllr Rowe, **seconded** by Cllr Cordell and **AGREED** by all
Appendix 2 - Payments for April 2018 - circulated

18/59.2 Budget Update and Income report - April 2018

Noted.

Appendix 3 - Expenditure v Budget - circulated

18/59.3 Authorisation to transfer £20,000 from Lloyds to RGT account

Proposed by Cllr Lower, **seconded** by Cllr Cordell, **all in favour**.

18/60 Planning

18/60.1 -To note and comment on current planning applications:

WA/2018/0165 61 Parkhurst Fields, Churt - letter of objection sent 19 April.

WA/2018/0687 Southdown House, Hale House Lane, Churt - no objections but will require a change of use if owners wish to use part as a coffee shop.

Borrow House Farm update - Planning committee met 9 May at Waverley BC.

Granted retrospective planning on unit 10 to be used as an office.

Refused application re the farmhouse as an increase in size by 200% and likely damage to The Flashes.

Application for 3 dwellings also refused due to SSI damage and isolated nature of the development.

Future of site unclear, developer gone very quiet.

18/61 Website update (DC/Clerk)

Website formally launched at Annual Assembly on 18 April. Cllr Waller will become website liaison. Meeting to be arranged with Vicki Kirk re ongoing webmaster role.

18/62 Churt Heritage - licence update

Cllr Crossley and Clerk met with John Brain and Gillian Devine and the licence agreement will be signed off at their meeting on 25 May.

18/63 Emergency Plan Update (GS)

Cllr Stiff has produced a shortened form of the Emergency Plan, awaiting comment from Cllrs Waller and Crossley. Clerk to send original plan to Cllr Waller for reference.

Essence of the plan is to allow Churt PC to run matters in case of an emergency until other category 1 responders arrive or become involved.

Frensham PC have wardens for each part of their parish.

18/64 Adoption of IT and Media policies to comply with GDPR requirements and adoption of Statement of Internal Control

Cllr Waller proposed adoption. Cllr Stiff felt policies were too cumbersome despite being sanctioned by Came and Co. Cllr Crossley suggested adopting them in their current format as an interim measure whilst Cllr Stiff suggests amendments, Seconded by Cllr Waller, 5 in favour, 2 against. To be fully reviewed at July meeting.

Statement of internal control adopted.

18/65 Member's Allocation requests from Churt PC, CADS, CCC and WI.

Applications from CADS and Churt PC endorsed by all, WI and CCC applications not eligible.

Other matters:

There being no other business the meeting of the Churt Parish Council closed at 8.45pm. There then followed a meeting of the Churt Recreation Ground Trust (See separate Minutes).

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Signed:

Date:

Chairman

The next meetings of the Churt Parish Council and Churt Recreation Ground Trust will be held on **Wednesday 20 June 2018 at 7.30pm** in the pavilion.